

Department of Criminology and Criminal Justice University of South Carolina

Student Travel Award Request Form

Each academic year, the department has funds available for graduate students participating in professional conferences who are scheduled to present a paper or poster. Graduate students can request travel funding for one conference during each academic year. Please complete the following form and attach a copy of the conference abstract and proof that the paper/poster has been accepted by the respective Conference Program Committee.

Student's Name: _____

Email: _____

Graduate Program: _____

Conference: _____

Conference location: _____

Conference dates: _____

Estimated expenses (use whole dollar amounts):

Transportation (e.g., mileage, airfare)	
Lodging	
Per diem**	
Conference registration	
Other (specify):	
TOTAL:	

Endorsements:

Student's Signature: _____

Date: _____

Signature of Graduate Director: _____

Date: _____

Signature of Department Chair: _____

Date: _____

Amount approved: _____