

**College of Criminal Justice  
University of South Carolina**

**CRJU 101E: Introduction to Criminal Justice  
Fall 2007**

Adjunct Professor: Theresa Lee Clement  
Building / Room: Currell 107  
Tuesday / Thursday 5:30 PM - 6:45 PM

**Course Description:**

This course is a survey of law enforcement, courts, corrections, juvenile, and planning systems in the criminal justice field. Problems of interrelationships between criminal justice agencies and the community will be examined.

**Text:**

James A. Fagin, Criminal Justice (2<sup>nd</sup> edition). (Pearson Education, Inc. 2007)

**Grading:**

There will be four tests and one exam consisting of forty questions each. The lowest test or exam score will be dropped. At the end of the semester the four highest test or exam scores plus any extra credit points earned will be totaled. The following is the grading scale:

147 - 160 points = A  
142 - 146 points = B+  
134 - 141 points = B  
129 - 133 points = C+  
121 - 128 points = C  
108 - 120 points = D  
below 108 points = F

All Scantron answer sheets turned in for credit must have the following legibly written in and bubbled in dark enough that the Scantron reader records the information:

**Name Legibly Printed, Student Number, Date and Test Form:** A, B, C, D, etc. marked and bubbled in the proper boxes on Scantron answer sheet.

If the Scantron answer sheet does not meet all the requirements the student will receive a zero for the test.

All paper copies of Tests handed out must be returned with the following written on the test:

**Name Legibly Printed** on the first page and **Date** exam taken

If any Test is not turned back in with the requirements listed above the student will receive a zero for the test.

All other items turned in for credit must have the following or will receive zero credit:

Name Legibly Printed, Student's Signature, Student Number and Date item due and/ or Date item turned in

Grades will be posted on Blackboard after each test and the final exam. This will normally occur within three work/school days but may be delayed due to computer problems or other unforeseen human or machine difficulties.

To aid the educational process:

All students are encouraged to use all available resources, supplements, practice exams, etc... provided by the text book publisher. For this course the resources are accessible through [www.mycrimelab.com](http://www.mycrimelab.com). All students will need an access code which is **clement81177**.

### **Examinations:**

Four tests and the final exam will be given. Any missed test will be entered as a zero. Any make up tests must be taken before the next class period. **All make up tests will automatically be reduced by one letter grade.**

The questions on the tests and the final exam will be based both on the text and on the material covered in class. Tests and examinations may include a combination of objective, true or false, multiple choice and essay questions. Bring a #2 pencil to all tests and the final exam. All hats with brims (i.e. baseball, sunshade visors, etc.) must be removed or worn backwards during exams by everyone in class.

### **Attendance:**

Attendance will be taken in each class. Absence from more than five of the scheduled classes (**whether excused or unexcused**) is excessive and will result in one full grade penalty toward your final grade. Absence from more than 10 scheduled classes will result in two full grade penalties toward your final grade.

Attendance may be taken at the beginning, the middle or the end of class. Any student who is not present when attendance is taken will be marked absent. If a student comes to class after attendance has been taken they will be marked absent. Any student who leaves class early will be marked absent.

Attendance will be posted on Blackboard and will be updated each time test grades are posted.

### **Office Hours by Appointment:**

I can be available before any class period to meet with students regarding this course. Please feel free to call my office during regular business hours to arrange a meeting date. If your call is not answered by my assistant, please leave a clear message with your Name, Phone Number and reason for the call. Remember to speak clearly, if your message is unclear your call will not be returned. Clement Law Office, P.A. 776-4486.

Please, **do not** email this professor.

### **Class Cancellations:**

If class is canceled for any reason:

1. Continue to follow the assignment schedule unless changes are announced in class.
2. If class is canceled on the day of a test, it will be given during the next class period.

### **Note:**

Illegible writing will be marked as zero whether it is a test or an exam. Spelling or grammar errors will be graded harshly. I will deduct points for such errors. I expect excellent work on the college level.

No earplugs, ipods, cellphones, mp3 players, sunglasses, etc. shall be used or worn during any class time or exam. I will deduct 5 points from your overall grade for any violation of this section. Any voice recording, picture taking or video taping with any device of this professor or class is strictly prohibited and can result in your dismissal or failure of this class. If you must have any electronic devices with you during class, please turn them off and place out of sight in a bag or pocket. If your cell phone must be left on, please place on vibrate and do not answer while in the class room but get up and leave only answering once outside of the classroom.

Please **do not** use class time to ask questions about your, your family's or your friend's criminal matters. This professor will not give legal advice to a student. You may request a referral to an attorney for yourself or others by calling my office or calling the SC Bar Lawyer Referral Service at (803) 799-7100.

**Additional Help:**

If anyone has a disability that may require a modification of the seating, testing or other class requirements, please see me after class so that appropriate arrangements can be made.

**Plagiarism:**

If you use someone else's ideas or words as your own, or if you copy material from any source without properly using quotation marks and citing your source, you are plagiarizing. If you use ideas from a source or paraphrase it closely without acknowledgment, or if you present someone else's writing as your own, you are plagiarizing. If you plagiarize, you will fail the course.

**Problems / Objections / Concerns:**

If you have any problems with the class, please make an appointment to see me, and we will work together to solve the problem.

**Extra Credit:**

Extra credit assignments may be given throughout the semester. All extra credit must be completed and turned in by the date due (which may be announced in class) or it will receive zero credit.

*Did you read this far? Any student who does this extra credit with their best effort and in the spirit it is intended will succeed both in this class and in the adventure of life. Kindness to others blesses the giver.*

Any student who specifically reports they have done three random, anonymous acts of kindness during this semester will receive ten points of extra credit toward their final grade. Each report must be a minimum of one typed page per random act. The random, anonymous act of kindness must not be toward any friend, family member, spouse, child, or person of interest in your life. In other words the act of kindness must be toward a stranger, and must not be purely a giving of money. Describe what the act was and what motivated you to do it in a one page paper. Three acts of kindness and three papers must be submitted to receive any extra credit. The papers must be turned in before the end of class Tuesday, November 20, 2007. Remember spelling or grammar errors will be graded harshly. I will deduct points for such errors. I expect excellent work on the college level.

**Syllabus (subject to modification as our needs require)**

Aug 23 --- Discuss Syllabus and Give Overview of the Course

Aug 28 --- Chapter 1

Aug 30 --- Chapter 2 - Turn in last page of syllabus

Sept 4 --- Chapter 3

Sept 6 --- Chapter 4

Sept 11 --- Chapter 5

Sept 13 --- Chapter 6 & Practice Test

**Sept 18 --- Test 1 - covers Chapters 1 thru 5**

Sept 20 --- Discuss Test 1 - Attendance Not Required

Sept 25 --- Chapter 7

Sept 27 --- Chapter 8

Oct 2 --- Chapter 9

Oct 4 --- Chapter 10

**Oct 9 --- Test 2 - covers Chapters 6 thru 9**

**Oct 11 & 12 --- Fall Break - Holiday - NO CLASS**

Oct 16 --- Discuss Test 2 - Attendance Not Required

Oct 18 --- Chapter 11

Oct 23 --- Chapter 12

Oct 25 --- Chapter 13

Oct 30 --- Chapter 14

**Nov 1 --- Test 3 - covers Chapters 10 thru 12**

Nov 6 --- Discuss Test 3 - Attendance Not Required

Nov 8 --- Chapter 15

Nov 13 --- Chapter 16

Nov 15 --- Chapter 17

Nov 20 --- Catch up day

**Nov 21 to 25 Thanksgiving - Holiday - NO CLASS**

**Nov 27--- Test 4 - covers Chapters 13 thru 17**

Nov 29 --- Discuss Test 4 - Attendance Not Required

Dec 4 ---

Dec 6 --- Last Day - Review for Final - Students should bring their questions about any material they are not clear on. The professor will not cover the entire semester in one class period.

**Final Exam Friday, December 14, 2007 at 5:30 PM - Cumulative  
Must be turned in at end of the third class period or two points will be deducted from first test.**

Name:

Address:

City, State, Zip Code:

Phone Number(s):

Signature \_\_\_\_\_

Tell me something about yourself that makes you unique: *use the back of this sheet if needed*

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- I understand that if I hand in assignments late, the assignment will be given a zero even if the professor accepts the assignment in hand. This includes extra credit assignments.
- I understand that attendance in class is mandatory and should I miss any part of class, my grade will suffer accordingly.
- I understand that since I may drop my lowest test score, late tests will automatically be docked one letter grade.
- I understand that spelling and grammar errors will significantly and negatively impact upon my grade. This includes extra credit assignments.
- I understand that it is my responsibility to write my name on all items handed in or I will receive a zero for that item.
- I understand the test form (A, B, C, etc.) must be marked correctly on all test answer sheets or I will receive a zero for that test or exam.
- I understand that all test answer sheets and test form question sheets must be returned to the professor and I will not receive credit for a test if both forms are not received with the required information written on each.
- I have read the syllabus and I expect that I will be held to the requirements written therein.
- At the end of the semester I will not ask, beg, whine, or attempt to coerce Prof. Clement for a higher grade than I have earned during the semester. I agree to accept any reductions in

my grade for excessive absences, late tests, failure to put my name on test form when required, etc... .

Simon Says: All questions/ blanks must be complete and sheet must be turned in on time or points will be deducted from first test. If you add/attend this class for the first time after the third meeting day you cannot avoid the points lost. Do not ask for an exception. Read the syllabus and do what it says to recover from your late start. However, still complete and turn in this sheet to stay in good favor with this professor.