

DEAN'S STAFF ADVISORY MEETING

May 19, 2011
429 Gambrell Hall
2:30 p.m. – 3:30 p.m.

MINUTES

Attendance

Co-Chairs: Mary Anne Fitzpatrick and Margaret Bergin

Committee Members: Lawona Hill, Ray Jones, Vicki Lewter, Susan Lowe, Beth Powell, Jennifer Shiver, and Monica Warren, Bob Ellis, Sam Burgess.

Ex Officio Members: Absent: Kathy Fitzhugh and Susan Illingworth.

I.) Discussion:

1. Classified Staff Excellence Award. Information available in College handbook on Dean's Office webpage <http://www.cas.sc.edu/dean/handbook/4-1.html>
2. Budget Update. We do not know of a tuition increase or actual budget at this time. Commitment of 21 new faculty hires for the College, some of which will be full professors. Dean Fitzpatrick emphasized her commitment to faculty and staff.
3. Brief discussion of small focus groups (e.g. grant managers, student services coordinators, human resources), organized by Kathy Fitzhugh.
4. Discussion for handling agenda requests by staff.
5. Committee agreed to suspend meetings for the summer.

II.) Handouts

Agenda
Minutes from March 3, 2011 meeting

III.) Adjournment

The meeting was adjourned at 3:30 p.m. by Mary Anne Fitzpatrick. A date for the next meeting will be determined later.

Minutes submitted by: Margaret Bergin

Minutes approved by: Mary Anne Fitzpatrick