

DRAFT DOCUMENT

Memorandum of Agreement for Faculty Excellence Initiative Appointment for

[name]

Joint Appointment Position in the Department of [name],

College of Arts and Sciences,

and the [other unit name]

[Date]

1. The tenure and tenure-accruing position for the faculty member will be placed in the Department of [dept], College of Arts and Sciences.

Teaching and service responsibilities will be split among the Department of [dept] the [unit name] Program in the following manner.

2. Teaching Load: 75% of the teaching assignment will be within the Department of [dept] with the possibility of cross listing courses within the [other unit name] program.

25% of the teaching responsibility will be within [if applicable], the specific course or courses to be negotiated with the Director of [unit name].

3. The Department of [dept] through the Provost's FEI will provide the full, nine-month salary for this position. The faculty member will be encouraged to seek funds for salary on grants. Any salary release funds from grants will accrue to the department which releases the faculty member from teaching responsibilities.
4. The faculty member will participate in the policy and personnel decisions of the Department of [dept].
5. The Department of [dept] will provide maintenance and support for the faculty member as appropriate, given the faculty member's research, teaching, and service obligations. Additional support may be provided from [unit name]. The Chair of the Department of [dept] will make the service assignments, keeping in mind that the faculty member is not expected to contribute more total service, teaching, and research because of the joint appointment than do other faculty members.
6. The Chair of the Department of [dept], in consultation and using procedures established within the department, will undertake an annual evaluation of the faculty member and make salary increase recommendations. Feedback on teaching and service activities outside the department will be provided by the Director of [unit name].
7. The faculty member's tenure and/or promotion will be determined in accordance with the University Committee on Tenure and Promotion Guidelines, the Faculty Manual, and the Department of [dept] Promotion and Tenure Criteria and Procedures.

At the third year review and when tenure and/or promotion decisions for the faculty member are to be made, the Chair of the Tenure and Promotion Committee of the Department of [dept] will ask the Director of [unit name] to submit letters of evaluation for consideration in the Department's assessment of the candidate's application for tenure and/or promotion. The Chair of the Committee will include the letter(s) in the unit file in accordance with University procedure for inclusion of materials in a candidate's file.

[enter faculty member's name]

[name] , Chair
[dept]

[name], Director
[unit name]

Mary Anne Fitzpatrick, Dean
College of Arts and Sciences

Mark P. Becker, Executive Vice President
for Academic Affairs and Provost